



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

Part A	
Data of the Institution	
1.Name of the Institution	Chapra Bangaljhi Mahavidyalaya
• Name of the Head of the institution	Dr. Niranjan Guha
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9434244612
• Mobile No:	9434244612
• Registered e-mail	chpracollege@gmail.com
• Alternate e-mail	cbmnaac2018@gmail.com
• Address	P.O. Bangaljhi
• City/Town	Chapra
• State/UT	West Bengal
• Pin Code	741123
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated College
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid

• Name of the Affiliating University	University pf Kalyani				
• Name of the IQAC Coordinator	Dr. Kajal Ganguli				
• Phone No.	9432959433				
• Alternate phone No.	9749439397				
• Mobile	9749439397				
• IQAC e-mail address	cbmnaac2018@gmail.com				
• Alternate e-mail address	chapracollege@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://cbmahavidyalaya.ac.in/assets/Pdf/AQAR/AQAR-2022-23.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://cbmahavidyalaya.ac.in/assets/Pdf/Academic-Calender/Academic-calender_2023-2024.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.71	2020	08/01/2020	07/01/2025
6.Date of Establishment of IQAC			25/09/2014		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NA	NA	NA	NA	NA	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			01		

<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. The IQAC of the college took initiatives to impart, promote and spread holistic education among students. 2. IQAC also undertakes some quality initiatives for the betterment of college neighbouring areas. 3. The IQAC plays an active role maintaining safe environment for female students and employees in the campus and a sense of gender parity. A significant activity of the cell is arranging seminar on gender issues. 4. The IQAC aims towards developing students into responsible, accountable citizens encourages and organizes activities that foster greater values of life, such as, love, integrity, solidarity, fraternity, and patriotism within their personalities. 5. The IQAC promotes to organize auspicious festivals of the nation such as Independence Day, Republic Day, Swachh Bharat Abhiyan, so that they remains alive in the minds of the participants and gets reflected in their lives.</p>		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
E-Waste	Implemented	
ISO	In progress	
13. Whether the AQAR was placed before statutory body?	Yes	
<ul style="list-style-type: none"> Name of the statutory body 		

Name	Date of meeting(s)
Governing Body	28/09/2024

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-2023	07/03/2024

15. Multidisciplinary / interdisciplinary

Based on the National Education policy 2020, UGC framed a guideline to transform all the higher education institution into multidisciplinary institution. Students as well as the institution will be benefitted by this multidisciplinary nature of higher education. Therefore our college is working with this new approach by initiating new online courses and offering distance modes of studies. Departments are trying to organize seminars collaboratively on inter related topics. Classes are taken by the faculties of other departments to make the students aware of multidisciplinary approach of studies. New curriculum based on NEP 2020 has been started from the academic year 2023-2024.

16. Academic bank of credits (ABC):

Academic Bank of Credit (ABC) proposed by the National Policy on Education, 2020 is an authentic digital storehouse for opening, closing and verifying the academic credits earned by a student. ABC helps the students to open their accounts manually and provides them multiple options to exit and enter educational institutions. The credits earned by the students are easily transferred by Academic Bank of Credit. The Functions of Academic Bank of Credit are following: The scheme which includes all the higher- educational institutions recognized by UGC will cover all modes of education (distance, online or regular courses) The academic credits earned by a student will be valid upto 7 years and student can redeem this. Academic Bank of Credit will provide students the freedom to pursue courses and subjects of their own choices. Students will be benefitted by ABC as it enables a student to leave an institution in any semester and exchange the credits earned with proper certification if eligible. The students can also redeem his credits and rejoin the same institution in future for continuation of education. The objective of academic bank of credits to encourage students to learn best course of their interest, to focus on learner friendly teaching approach, to enable students to learn at their own pace, to encourage studentcentric approach, to implement multi-

disciplinary approach. Chapra Bangaljhi Mahavidyalaya believes that the Academic Bank of Credit will promote the objectives of education in nurturing the potentiality and interest of a student as well as provide the institutions an authentic and easily accessible digital account for assigning and verification of credits for necessary actions. Chapra Bangaljhi Mahavidyalaya has decided to - 1) Register the institution in ABC portal. 2) Upload the data of Students credit accordingly. 3) Run special campaign and workshop, seminar to make students aware of the facility of ABC and guide students to open account on ABC portal. 4) Create a hyperlink to ABC portal on the official website of Chapra Bangaljhi Mahavidyalaya. 5) Assign Nodal officers for implementation of Academic Bank of Credit. As the affiliated University of our institution that is University of Kalyani has made it mandatory for each student opening ABC account and ABC ID is required for University Registration Chapra Bangaljhi Mahavidyalaya has taken initiation of arranging awareness programme on Academic Bank of Credit for the newly admitted students regularly.

17.Skill development:

NEP 2020 has shifted its focus from learning based approach to skill based approach for the holistic development of the learners. The New education policy will pay attention on developing soft skills like communication, teamwork, leadership, problem solving, decision making, analytical thinking, along with life skills. With initiating a creative and multidisciplinary curriculum the new policy will work imparting both skilled based knowledge and academic knowledge. This approach will benefit the undergraduate students in their future during placement in the job market. Modifying the age old method of teaching our institution also emphasizes on developing various skills among the students to make them future ready professionals. Students have been offered Skill Enhancement Course in their curriculum according to the regulation of NEP 2020.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Indian Higher Education emphasizes the modern approach of study that is competency based learning. National education Policy 2020 envisions a new education policy that will inculcate national integrity , versatality of Indian language and cultural heritage. The college offers different modern language along with the ancient language Sanskrit as subjects. NSS unit of the institution arranged various programme to engender national integrity among the students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college practices outcome based education strategy which is a student centric teaching and learning methodology. Outcome based education focuses on preplanned outcomes to be achieved by the students. The teachers have set their targets at the beginning of delivering the course to the students. The teachers try to modify their teaching strategy until the students achieved the expected goals. The effort of the institution is to adopt the learning methodology in which the course delivery and assessment are planned to achieve stated objectives and outcomes.

20.Distance education/online education:

The new generation students are driven by digital technology ,internet and world wide web. Keeping the growing intersets to internet in mind NEP 2020 has focused on digital education and online education. Chapra Bangaljhi Mahavidyalaya is trying its best to provide education through online mode. Our institution offers post graduation course in distance mode. M.A. in Bengali,English,Education and History is taught under Directorate of Open and distance Learning of university of Kalyani since 2016. From 2010 our college has introduced M.A. in Sanskrit,Environmental Science ,Political science,Bengali and English under Centre for Distance and online Education ,Rabindra Bharati University. Digital study materials are provided by the departments on college portal. Internal assesments are conducted to evaluate the students' progress.

Extended Profile

1.Programme

1.1 09

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 2176

Number of students during the year

File Description	Documents
Data Template	View File

2.2

1620

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

141

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

08

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

08

Number of Sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	09
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	2176
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1620
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	141
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	08
File Description	Documents
Data Template	View File

3.2	08
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	33
Total number of Classrooms and Seminar halls	
4.2	9177580
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	47
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Chapra Bangaljhi Mahavidyalaya aims at imparting quality education and successful implementation of curriculum by utilizing the resources potentiality .Measures are taken by the college to execute the objective of the curricullam planned by the University of Kalyani.The Head of the Department distributes syllabus among the faculty members following the decisions taken in the departmental meetings.Departmental routine and syllabus distribution are published on the notice boards of the respective departments for the convenience of the students. The faculty members enjoy the liberty of choosing any kind of teaching method they prefer. Teachers select different kind of methods like lecture, discussion, project, field work, ICT, presentation etc. Keeping in mind the demand of the topics and subjects. Teachers give concern to make the class room interactive by encouraging students to participate in the class. Teachers from neighbouring college are often invited for delivering lectures on some important topics. Students can access library facility

regularly. Faculty members of every Department under the supervision of academic committee monitor the progress of the students and remedial classes are arranged for students who lag behind. Class tests and internal tests, are arranged at regular interval to evaluate academic advancement of the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://cbmahavidyalaya.ac.in/assets/Pdf/Routine/Routine_(2023-24).pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Prior to the beginning of a new academic year the academic committee of the college prepares an annual academic calendar as per the academic schedule of the University of Kalyani. The committee forwards the blueprint to the Governing Body through the Principal and after the approval of the G.B. the calendar is finalised and published in the college website before the commencement of that academic year. Before commencement of every academic session the routine sub- committee makes a blue print of the master routine for B.A. (Honours/ General) courses including theoretical, practical, tutorial, library classes which ensures coverage of whole curriculum. After a thorough scrutiny by the Principal, final master routine for the session is prepared. Every Head of the Department prepares Departmental routine following the master routine. Alongside the academic activities other extension programmes and co-curricular activities are organized following the academic calendar.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://cbmahavidyalaya.ac.in/assets/Pdf/Academic-Calendar/Academic-calender_2023-2024.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating C. Any 2 of the above

University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

17

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

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File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

NA

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender: The institute gives effort to make gender perspective become critically unveiled to the students to make them sensitize in different gender issues. Specially scheduled departmental seminars and lectures by eminent academicians of various subjects are conducted with the view of increasing gender awareness, exploitation and sensuality. **Environment and sustainability:** The curriculum of the under graduation programme consists of a compulsory paper an environmental studies. Topic on environment and sustainability are imparted by discussion using updated materials through ICT based classes in the department of Geography and Environment together with its impact, exploitation and prevention is discussed in literature classes. **Human Values and professional Ethics:** Human values are kept in the focus while instructing class on different subject and topics. Human rights, public welfare policies, secularism, National Integrity and unity. In order to build sense of values and respect for every

individual, seminars and lectures are organized based on human right, anti-ragging campaign, right to information etc. Different department and NSS unit of the institution are engaged in social awareness programme. Teachers always give effort to inculcate responsibility, rationality, humanity in the students so that they could be accountable to the society in future.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

40

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

40

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://cbmahavidyalaya.ac.in/assets/Pdf/Feedback/Stakeholders/Stakeholders%202023-24.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2943

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

377

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

For Slow Learners: Slow learners are provided proper exposure and amenities of tutorial classes ,remedial classes subsequent to their identification by interaction method and continuous evaluation. **For Advanced Learners:** Paper presentation in departmental seminars, assignments, group discussion, quiz and debates are arranged for advanced learners.Study meterials are also uploaded in website for them.

File Description	Documents
Link for additional Information	https://cbmahavidyalaya.ac.in/Index.aspx
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2176	8

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution adopts the experimental teaching learning methods which include the followings: Students are provided with topics on relevant issues varying from social to environmental issues to prepare project. Various departments of the institution conduct quantitative and qualitative surveys in the neighboring areas to provide practical knowledge and awareness of social diversity, problems and needs. Films and audio-visuals are shown so that the students may voice their opinion to be assessed by the teachers. Laboratory works are associated with the lab. based disciplines such as Geography, Physical Education. Quiz, Debates and Extempore are conducted in classrooms as well as in some programmes. Field study which includes pre-field, field-work and post field evaluation and preparation of project report by the students. Some departments arrange excursion so that students can relate their knowledge with nature and real life situations. Besides, teachers always give efforts to their best to make classes interactive so that students feel free to ask their doubts. Teachers also remain available outside the classroom for the students.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://cbmahavidyalaya.ac.in/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution incorporates various innovative and creative teaching learning methods so that the learning experience of the students becomes more comprehensive, sustainable and contributory to the outer world. The following ICT tools are used by the Institute: 1. Projectors: Projectors are available in virtual classroom, seminar room and geography lab. 2. Desktop and Laptops: There is a computer lab and Geography lab. equipped with desktops for students. Besides, there are a number of desktop and laptops which are frequently used by the teachers. 3. Printers: Printers

are installed at computer lab and Geography Labs, Principal's cabin, office, IQAC and exam cell of the college. 4. Photocopier machines: a photocopier machine is installed at the central library of the college for students. 5. Multi page scanner: With the multi-feed detection capability, the multi page scanner helps to scan a large number of studentrelated documents within short time. 6. Seminar Rooms: A seminar room (Nadia Kaksha) is equipped with all digital facilities. 7. Virtual Class Room: The faculty use virtual classrooms with LCD projectors, Wi-Fi connectivity, software, PowerPoint presentations developed by teachers to expose the students to advanced knowledge and practical learning.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.youtube.com/watch?v=gZF7iACx7Jg&t=1781s

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

26

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

08

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

60

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism of Internal Assessment is transparent and robust in terms of frequency and variety. The mechanism developed for the purpose of Internal Examination is as under: The examination sub-committee of the institution maintains the responsibility conducting internal evaluation in due time. After a formal meeting the committee decides the dates of examination and then the decision is circulated to the departments through notice issued by the authority. The departments then perform the duty of preparing questions, invigilation, checking the answer scripts etc.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.cbmahavidyalaya.ac.in/Notice/15513Assignment.jpg

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

We believe that the primary objective of the continuous Internal Evaluation will weaken if we fail to keep the mechanism to deal with examination-related grievances transparent, time-bound and efficient. Hence the college has formed a grievance redressal cell which looks into all examination related grievances. The cell, however, only comes into question if the department fails to redress the grievances of the students. The names of the members of the cell are put up in the notice book so that the cell remains easily accessible. Additionally, the teachers of the department are asked to convey to the students the names of the members and contacts of the cell. The students' council, too, takes an active role in this regard. The studentsrepresentatives aware the students about the cell and organize the grievances and help the students in approaching the teachers.

File Description	Documents
Any additional information	View File
Link for additional information	http://cbmahavidyalaya.ac.in/Grievance-redressal-cell.aspx

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

After successful completion of the three-year B.A. (Honours) degree program and four year B.A.Honours with Research in each subject, students should be able to achieve the following outcomes: **BENGALI CO:** Develop ideas on History of Bengali literature and linguistics. Increase conception of Bengali fiction and short story, essay and novel. **EDUCATION CO:** Education Discuss the meaning, nature, scope, and aims of education. Explain the factors of education and their relationships. **ENGLISH CO:** Focusing on Indian, American and European Classical Literature Explores Indian Writing in English. **GEOGRAPHY CO:** Enhancing knowledge on Earth's Surface Process and Resultant Landforms. Conceptualize land as a productive unit and ecological processes for better understanding the man environment relationship. **POLITICAL SCIENCE CO:** Develop ideas of political theory, ideologies and thoughts. Understanding of constitutional systems of select countries in the world. **PHILOSOPHY CO:** Discuss the meaning, nature and scope of Philosophy. Explain the factors of Philosophy and their relationships. **HISTORY CO:** Understand the Social formation, economic structure and cultural patterns of Ancient India. Develop the Conception of PreModern Europe: the transition period, Renaissance, Reformation Movements, Absolute State, price revolution. **SANSKRIT CO:** Develop ideas on History of Sanskrit Literature and linguistics. Increase conception of Sanskrit fiction and nonfiction.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://cbmahavidyalaya.ac.in/Pso-co.aspx
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Continuous evaluation: All the departments take class tests, internal test for continuous evaluation.

Tutorials and Assignments: The introduction of tutorials has created the possibility of a more personal and close interaction between the learners and the teachers. **Viva-voce, seminars and extra-curricular activities:** The viva-voce and seminars in all subjects are arranged for measuring attainments of PSOs and COs, enhance the skill of presentation among learners. This is further nurtured by encouraging the students to participate in the quiz,

debate competitions, and extempore regularly held in the college.

Project work: Hands-on training and manuscript drafting exercises allow examiners to evaluate the critical thinking abilities of the students.

Level of attainment: All such efforts, therefore, mature into a good academic productivity by the learners of the institution. The college bears evidence of the gradual improvement of the overall output of the students. Hence, it can be inferred that there is a remarkable up rise in the pass percentage of students which serves as an indicator of the extent of attainment of the anticipated outcome. Once passed their final examination, the learners of this college are absorbed in different private and public sectors.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://cbmahavidyalaya.ac.in/Pso-co.aspx

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

141

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://cbmahavidyalaya.ac.in/Result.aspx

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://cbmahavidyalaya.ac.in/assets/Pdf/SSS/SSS_23-24.pdf

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

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File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	NA

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

09

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

02

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

11

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Different departments and NSS unit of the institution are engaged in extension activities for the benefit of neighbourhood community such as spreading literacy, awareness on superstitions, awareness

of cleanliness, save drinking water and numerous other social problems as an initiative to promote social extension activities. The extension activities that have been carried out during the year includes 12 programs in form of seminars, awareness programs and extension program by different committees of the institution.

File Description	Documents
Paste link for additional information	https://cbmahavidyalaya.ac.in/assets/Pdf/Extension activities/Extension activities-2023-24.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

08

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

478

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

16

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The four storeyed college building has adequate teaching learning resources which have been gradually augmented year wise, in order to meet the needs of the growing number of students. In total 33 classrooms with blackboards, table and student's desks, 2nd and 3rd floors is skillfully allocated to run theoretical and practical classes. In terms of computing equipments, this college has 47 desktops, 02 LCD projectors, 5 printers, two with scanners. Besides that, the power point presentation, demonstration and documentation lectures are provided to the students for their educational upliftment. We are gradually trying to move the students towards soft copy teaching materials by distributing this over email via college Wifi network. Besides the central library, all the departmental libraries have started collecting books for regular use. The central library has a well off stock of Basic and Advanced level and Research oriented text books, each in multiple copies under 'reference' and 'issue' categories to be used by students and faculty members. Finally this college takes pride in having a technology enhanced smart class room allowing audio visual interpretation of the lecture which is often more appealing. This makes far greater impact on the learning abilities of students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cbmahavidyalaya.ac.in/assets/Pdf/Infrastructural_facilities/Infrastructural_facilities-2023-24.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution, following its mission and vision, acknowledges the role and significance of sports and cultural activities. For the character building process of the students, the college encourages them to participate in cultural activities with their own initiatives and with the support of the teachers of the college. The college also encourages its students to participate in inter-college, district, state and national level sports meet to foster feelings of co-operation and fraternity. To enhance the interest of students in cultural activities for rearing their tender sentiments, the college has set up an auditorium and an openstage called 'Lalan Mancha'. Besides, this large classroom is used to organized impulsive performance and cultural activities to engage students' experiential learning all over the year. The college has a properly decorated yoga class room and many students have practiced yoga very attentively under the supervision of a very skilled teacher of this institution. The students also participate in yoga competitions also.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cbmahavidyalaya.ac.in/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cbmahavidyalaya.ac.in/assets/Pdf/Infrastructural_facilities/Infrastructural_facilities-2023-24.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

NA

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is known as the corner stone of any educational intuition from where knowledge is expanded to the students and teachers. Keeping in mind this fact, the central library of Chapra Bangaljhi Mahavidhyalaya has been improved and transformed from a manual library to an automated one. There is also a corner for outside research scholar. Hence it ensures that the library is adequately resourced with text books, reference books etc. Teachers gets facility of reading e-journal from the college library. Installation of Koha is a major initiative for the upgradation of the college library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://chaprabangaljhimahavidyalayalibrary.in/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

NA

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

25

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

..The college has one computer lab in the geography department and a separate newly set up Central comuter lab (Room No.13) . The lab of the geography department is mainly used for practical courses. The college is going to take initiative of digital literacy of the students using the computer lab. There are about 10 computers which run with high speed of internet facilities and the latest multimedia and programming software. The major area of the campus has Wi-Fi facility with high speed internet connection to allow the students to access the internet for all circumstasnces. The college has internet connectivity at the staff room and office. The library has exclusive computers with internet connection to be used by students and teachers to look up the books that are available in the library. HRMS (Human Resource Management System) regarding salary related matters of faculties and staff has been successfully implemented by the college and COSA (computerization of salary account) is used for timely preparation of salary bill and also view to building up a comprehensive data base. The office computer and IQAC room computer networking is done using LAN with Alliance broadband connection

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cbmahavidyalaya.ac.in/

4.3.2 - Number of Computers

47

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

NA

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Sports facility The college has own sport ground with natural grass with a 97×65 sq meter fully surrounded by a protective fencing. **Library:**The central library of the college occupies 2160 sq.ft. and can accommodate around 40 students in the reading room.

LIBRARY: The central library of the college occupies 2160 sq.ft. and can accommodate around 40 students in the reading room.

FEATURES : A digital catalogue. Free Wi-Fi. CCTV surveillance. Fire extinguishers.

LIBRARY STAFF: Hekmat Ali Mondal- Library Assistant (guest)

LIBRARY TIMINGS: Monday to Saturday - 10.00 am to 4.00 pm

CANTEEN:The canteen of the college, provides the staffs and students tiffin, snacks,tea etc. its environment is healthy enough. Its surrounding is always kept clean and neat. Plastic bags are not allowed in the campus. The performance of canteen is monitored in regular basis by the college canteen committee.

Classrooms:The college provides classrooms with adequate sitting arrangements, large black boards , fans , lights etc. A virtual classroom has set upon the ground floor of the college. To adopt the new advance method of teaching, the institution has organized a workshop on ICT based classes which encourages the faculty members of the institution.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cbmahavidyalaya.ac.in/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1601

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	https://cbmahavidyalaya.ac.in/Annual-programmes.aspx
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

80

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

80

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

02

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

8

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution has an active Students' Council (Students' Union) since its inception. The Students' Council is a body of students duly elected from amongst the students of the college. The Students' Council plays an active role in the academic, administrative, sports and cultural activities of the institution. The Students' Council remains active throughout the academic year. It organizes various cultural and sports activities. It organizes several cultural activities like, Fresher's Welcome, an annual cultural fest, inter-department quiz, debate etc. The Students' Council organizes various sporting activities, like Annual Sports meet of the College every year. Besides, the Students Council organizes various activities to promote social responsibilities of the students by organizing an annual Blood Donation Camp, extension activities in the neighboring communities etc, which are coordinated NSS unit of the college. The Students' Council with the help of IQAC cell of the college also organizes several seminars throughout the year. There are representation of students on academic & administrative bodies/ committee of the institution. The student's representative participates in the discussions and decisions of the Governing Body and conveys the opinion of the students. Students' Council has its own sub-committee-cultural, magazine & literary, students' welfare, sports & games, common room .

File Description	Documents
Paste link for additional information	https://cbmahavidyalaya.ac.in/Kanyashree-club.aspx
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1 sports and 2 cultural events

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of Chapra Bangaljhi Mahavidyalaya is known as "Chapra Bangaljhi Mahavidyalaya Alumni Association". The permanent office of the Association is at the campus of Chapra Bangaljhi Mahavidyalaya, Bangaljhi, Nadia-741123. The Alumni Association of Chapra Bangaljhi Mahavidyalaya was formed with the view of creating an association that would bridge up the gap between the institution and the alumni's who have been an integral part of the institution during the entire time of its development phase..The Alumni Association of the college was registered on 17th October 2019. At present the association is in non-functional state due to non-registration.

File Description	Documents
Paste link for additional information	https://cbmahavidyalaya.ac.in/Alumni-association-committee.aspx
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of Chapra Bangaljhi Mahavidyalaya is to provide value based education to develop a sense of responsibility, patriotism, social and environmental awareness amongst students.

The mission of the institution is to provide the quality education to students and make the students aware of social and moral responsibilities.

The governance of the college is reflective of and in tune with the above mentioned vision and mission. The institution follows the principles of participative governance and transparency during the decision making process. The members recommended by Teachers' Council are approved by the Governing Body and also ensures active participation in decision making process. General Secretary of Students Union participates as the students representative in Governing Body. Full Time teachers, State Aided College Teacher, Non-Teaching staff are the members of different committees and sub-committees ensures active participation to help the Principal in decision making. Meetings are conducted by the Principal with faculties and non-teaching staff for better governance of the college. The governance of the college is enriched by broader perspectives of academia, society, and community through external members. The college authority stresses strict adherence to service rules and regulation and conduct but with humanitarian

flexibility. Regular audits are held for maintaining fund transparency of the college. Healthy environment among administration exist through cooperation aiming to focus on mission and vision of the college.

File Description	Documents
Paste link for additional information	https://cbmahavidyalaya.ac.in/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college follows the process of decentralized administration by assigning different college services and activities to all persons related and concerned with the college depending upon their executive skills. The institution emphasizes the inclusion of all the employees working at different level to get some share in the authority. The College follows the policy of decentralization. The Governing Body delegates all the academic and non-academic decisions based on policy to the college Committee headed by the President of Governing body and Principal. The college Committee formulates common working procedures and entrusts the implementation through departments. The departmental head manages the day to day activities of the department and keeps a track of co-curricular and extracurricular activities in the College. Other units of the college like sports, arts, library etc. have operational autonomy under the guidance of the various committees and students are involved from various departments in the decision taking process.

File Description	Documents
Paste link for additional information	https://cbmahavidyalaya.ac.in/Committee.aspx
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has been using ICT for teaching learning purposes . The college has developed two smart classrooms with ICT devices

for betterment of teaching learning process. The college has been quick to adopt to online teaching during the pandemic and subsequent lockdown. The college has upgraded with a new computer lab with 30 computers to support teaching learning and digital literacy. The institution had installed an automated sanitary napkin vending machine to raise awareness and ensure menstrual health and hygiene of women and adolescence girls by ensuring availability of quality sanitary napkins. In this session an automated sanitary napkins incinerator machine has been installed in the girls common room for destroying used sanitary napkins.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://cbmahavidyalaya.ac.in/assets/Pdf/Other-document/6.2.1%20-%20Strategic%20Goals.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body is the highest authority of the college. The President chairs all the Governing body. The Principal is one of the signatory official in cheques along with other signatories from the Governing Body. The Governing Body holds meeting time to time to resolve various issues. The Principal is the Head of Office, and is in overall charge of the College. He conducts the college with the help of different committees and sub committees.

The college administration has formed various committees and sub committees for better governance. The Principal adminstrates the college as per the pollicies formulated by the Governing Body and also keenly takes advices from various bodies, cells, Teachers Council, students Union, Committees and sub committees. The office is supervised by the Head Clerk and Head of the Department monitors departmental activities and arrange departmental meetings time to time.

File Description	Documents
Paste link for additional information	https://cbmahavidyalaya.ac.in/assets/Pdf/Other-document/6.2.2.%20-%20policy%20administrative.pdf
Link to Organogram of the Institution webpage	https://cbmahavidyalaya.ac.in/assets/Pdf/Other-document/6.2.2.%20-%20Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college undertakes various welfare measures for both the teaching and non-teaching staff. All the statutory leaves are granted to the faculty members and on duty leaves are given to the teachers for attending orientation programme, refresher course, attending university for checking answer sheets. Female employers are allowed to take maternity leaves, child care leaves. "Swasthyasathi"-a govt. health scheme was announced in cabinet no. - 2625 dated 17th February, 2016 and finance department notification no. - 1104-F (P) dated 25th February 2016 for the ad-hoc teachers and the non-teaching staff of the college. According to this order Chapra Bangaljhi Mahavidyalaya has taken the effective welfare measure for part time teachers and nonteaching staff. Regular full time teachers get benefits of West

Bengal Health Scheme for grant-in-aid colleges and University Teachers, 2017. Institution has a distinctive policy regarding welfare of the employees.

File Description	Documents
Paste link for additional information	https://cbmahavidyalaya.ac.in/assets/Pdf/Other-document/6.3.1%20-%20welfare%20measures.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

01

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

01

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Chapra Bangaljhi Mahavidyalaya is a Government Aided college under Kalyani University. The institution takes pride for democratic administration procedure and students friendly atmosphere in the campus. It gives preference to students-centric learning that is

maintained by regular appraisal and evaluation of the teachers, non-teaching staffs. Each employee of the institution keeps records of the performance in an individual self-appraisal book. The appraisal book is well designed for keeping records of the daily assignments, leave statements of the employees. The book encourages employees to improve their abilities and responsibilities. The Principal inspects the record books after every 15 days and takes necessary steps if any assigned works remains undone. Keeping daily records of assignments of the employees in a separate appraisal book is a formal process that helps the higher authority of the institution assessing the improvements of the performance of the staffs. The regular process of evaluation and appraisal system enhances the work ambience and creates healthy communication between the Principal and employees.

File Description	Documents
Paste link for additional information	https://cbmahavidyalaya.ac.in/assets/Pdf/Code%20of%20Conduct.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts external financial audits regularly. Annual audit is conducted with the help of an external officer for every financial year, with an objective to maintain a record and keep a check on the use of college monetary funds. 2019-2020 audit conducted by Mookerjhe Banerjee & Co. ,Chartered Accountantsincludes the audited financial statement of the college which comprises of Balanced sheet as at 31st March 2020, the Income and expenditure Account and Receipts and Payment Accounts for the year ended on the date. Fixed assets like land, building, furniture's were also audited for the given financial year. The auditor have obtained sufficient and appropriate basis provided by the college as per the given norms and standards. The financial audit for the session 2020-21, 2021-22, 2022-23 and 2023-24 is yet to be done.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution follows a transparent way of utilizing financial resources. There are some sub-committees such as Tender Committee, Purchase Committee, Campus Maintaining Committee, and Finance committee to monitor the incoming and outgoing financial resources. Bursar performs the Authority of disburse financial resources after the Principal. The Bursar, the Finance Committee The Tender and Purchase Committee decide utilization of financial resources for any purchase and their recommendation is chanelized to the Governing Body and approved thereafter. the Purchase Committee is in the charge of monitoring all construction related works. Utilization of financial resources is done in a most transparent and decentralised way through annual external audit.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The vision of the institution is to impart, promote and spread holistic education among students. IQAC also undertakes some quality initiatives for the betterment of college neighbouring areas. One of such initiatives is the installation of Weather Station. The surrounding of the college amidst of the agricultural field has always been an advantage for the college to support the locals in some or other way. Hence the IQAC cell of the college had also to plan to set up a Weather Station in the academic year 2017-2018. Basic required instruments for the said purpose have been installed and elements related to weather phenomenon basically temperature and rainfall are recorded by the institution in order to promote weather updates to local farmers as an initiative to support them. The IQAC cell further plans to upgrade the weather station. One of the important cells of the institution is the Gender Sensitization Cell that plays an active role maintaining safe environment for female students and employees in the campus and a sense of gender parity. Gender Sensitization Cell and the Department of Political Science in collaboration with IQAC celebrates Women's Day on 8th March in every year. A significant activity of the programme is arranging seminar on gender issues to make the students aware of the gender justice and gender equality. Such programmes initiated by IQAC are interlinked with women empowerment and thereby attempt to fulfill the mission of the institution regarding gender sensitised environment.

File Description	Documents
Paste link for additional information	https://cbmahavidyalaya.ac.in/About-iqac.aspx
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC monitors the teaching learning process regularly through their organizing committee like Academic committee, examination committee.. All the Head of the departments are the members of these committees. IQAC conducts meeting at regular interval to check the learning process, structures & methodologies of

operations and learning outcomes. These annual meetings are intended to check the overall result analysis and to check the planned goals and achievements of IQAC. The institution reviews Students academic progress through several methods at periodic intervals. Examples of such methods are class test, internal test, surprise test ,before centering up the students for University Examination. After evaluating the answer scripts of the internal test conducted by the respective departments, in few special cases, a remedial class and tutorial classes are arranged for the slow learners .To review its teaching-learning process, structures and methodologies of operation and learning outcomes the institution begins to analyze feedback from parents and students in every academic year. In response to such analysis ICT based method of teaching is being emphasized. Class Teachers, Class Representatives, HODs and Staff meetings are conducted periodically to review teaching and learning process. Academic Council meetings are also conducted specific time interval to review teaching and learning process.

File Description	Documents
Paste link for additional information	https://cbmahavidyalaya.ac.in/About-iqac.aspx
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://cbmahavidyalaya.ac.in/assets/Pdf/Other-document/6.5.1%20IQAC%20-%20Annual%20Report%20(23-24).pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. **Safety and Security:** The institution is particularly sensitive about the safety and security of female students and staffs. The college building and its surrounding area are under the continuous surveillance of the authority through CC-cameras placed at different strategic positions. The Institution has a Committee against Sexual Harassment against Women which rigorously develops the ICC every year which includes members from teaching and non-teaching staff, students and reputed external members with expertise in medical science and legal issues who supervise its activity on a regular basis. Seminars are organized to develop consciousness relating to gender equity, sexual harassment, and measures against it and to encourage all in the campus to stand and report against any such act of harassment. Sanitary Napkin Vending machines have been placed and Electric Waste-burners are present in the Ladies Wash-Rooms to ensure hygiene and safety .

2. **Counselling:** The Institution is committed to providing effective counseling by teachers as well as by external experts like Specialist psychological Counselors from reputed NGOs, Medical practitioners etc. when necessary to female students. The institution forms a Students' Counselling Sub Committee for this purpose. 3. **Common room:** There are separate & well-equipped common rooms and wash rooms for male and female students and staff.

3. **Common room:** There are separate & well-equipped common rooms and wash rooms for male and female students and staff.

File Description	Documents
Annual gender sensitization action plan	https://cbmahavidyalaya.ac.in/assets/Pdf/Policies/Anti%20Sexual%20Policy.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	a, b, c

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment **D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste means any garbage, refuse, sludge from a waste watertreatment plant, water supply treatment plant, or air pollutioncontrol facility and other discarded materials including solid,liquid, semi-solid. Our institution try to manage slid waste andliquid waste as per following manner.

Solid waste: Chapra Bangaljhi Mahavidyalaya has an established protocol for managingthe disposal of solid waste in waste. Three separately color coded bins with proper labeling havebeen supplied to the laboratories and other parts of the college campus. No infectiousor hospital-borne waste/biohazards isgenerated in our institution. The college has done adequatecampaigning through banners and awareness manual for all. The college has installed incinerators in ladies toilet to provide ahealthy waste disposal environment and has made students aware to use the same.

Liquid waste: Liquid waste is disposed of through the proper

sewage drainage system of the college campus environment and health friendly manner. The solid waste is divided into three groups namely Biodegradable waste, Nonbiodegradable waste, and Biohazards/Toxic.

E-waste management : Institution has taken initiative for managing E-waste produced by the college effectively in collaboration with Hulla dek company. This waste managing company annually collects all e-waste deposited in a distinct place in the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://cbmahavidyalaya.ac.in/assets/Pdf/MOU/MOU%20with%20Hulladek%20Recycling%20Private%20Limited.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our Institute, with its aim towards developing students into responsible, accountable citizens encourages and organizes activities that foster greater values of life, such as, love, integrity, solidarity, fraternity, and patriotism within their personalities. Celebrations of National festivals are organized regularly by the Institute with such a solemnity that auspiciousness of the festivals in the lives of people of the nation remains alive in the minds of the participants and gets reflected in their lives. We celebrate our Independence Day and The Republic Day of India with sincere respect. Our students march past the national flag and offer salutation to the Nation. A cultural programme is organized by the teachers, staffs, and students in which the memory of Indian Freedom Struggle is evoked through talk' cultural performances and all present in the programme take a pledge to carry on the responsibility of keeping our tricolored flag flying high forever. On Teachers' Day A special programme is arranged by the students of our Institution as a tribute to the teachers. Students and teachers offer their respect and honor in front of the photograph of Dr. Radhakrishnan, with various cultural performances and speeches from students expressing their respect, honor and gratefulness to the teachers. We also celebrate the Birthday anniversary of Rabindranath Tagore and poet Nazrul Islam. Hence, we celebrate "Matri Bhasa Dibosh" every year on 21st February. Students, Teachers, and Staffs participate whole-heartedly in the cultural programme.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Built on the vision that education serves as a keystone in improving society and building better futures for all, we commit to our core values of: Excellence: We strive for excellence in all our academic pursuits. We are committed to innovation in our teaching, research, and outreach to our communities. We commit to continuous self-improvement to achieve excellence in all our endeavors. Ethics and Dignity: We are committed to the highest standards of honesty, fairness, respect, and professional and scholarly ethics. We value the dignity and worth of all people. We expect all of our conduct to be based on integrity, mutual respect, and civility, and that conduct is driven by the highest ethical standards. Diversity: We embrace all aspects of human diversity and value its necessity to ensure a vibrant learning community. We are committed to providing a college community that is supportive, safe, and welcoming. We are committed to ensuring intercultural and international diversity in our curriculum and our people. Student Focus: We are committed to fostering the professional and personal growth of all students and our fellow colleagues by promoting lifelong learning and leadership development. These interests are the primary focus of college decisions and activities. All the teachers are expected to know and follow the outline code of conduct for their profession which includes 1. Professional accountability 2. Commitment to Colleagues 3. Commitment to students and community.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, D. Any 1 of the above

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our Institute, with its aim towards developing students into responsible, accountable citizens encourages and organizes activities that foster greater values of life, such as, love, integrity, solidarity, fraternity, and patriotism within their personalities. Celebrations of National festivals are organized regularly by the Institute with such a solemnity that auspiciousness of the festivals in the lives of people of the nation remains alive in the minds of the participants and gets reflected in their lives. Independence Day is celebrated each year with sincere respect. The national flag is hoisted by the head of the institution with great honor. Our students march past the national flag and offer salutation to the Nation. A cultural programme is organized by the teachers, staffs, and students in which the memory of Indian Freedom Struggle is evoked through talk's cultural performances and all present in the programme take a pledge to carry on the responsibility of keeping our tri-colored flag flying high forever. The Republic Day of India is celebrated in the college with earnest sincerity. The celebration starts with the formal hoisting of the National flag by the head of the Institution along with march-past performance by the students.

A short but somber cultural programme along with valuable speeches of teachers, staffs, and students are organized on the campus.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice-I Observation of Students' Week (1st Week of every NewYear)

The aim of the program is to orient and engage new students into different academic, cultural, sports and other co-curricular activities. It also aims at motivating the students to excel them in the academic fields. The college organizes different types of programs on the occasion of Students' Week, which includes quiz, drawing poster making, creative writing and various cultural and sports activities. The college also felicitate the students for the academic achievement.

Practice: II Herbal plantation

Every herbal plant have its own specific use for the production of specific drugs from specific herb. To promote widespread interest in shifting synthetic to natural way of remedy in health issues the IQAC of our college had a plan to make a Herbal Plantation in the college campus. Some trees of medical values were planted in clay tubs and a mini garden was made with those tubs. Teachers sometimes visit the garden with students and make them acquainted with the values and importance of medical plants. People from the locality get benefitted by using these herbal plants when they require. The IQAC has intentions to enlarge the garden in future.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

This college is established in the 2001 and situated in a minority based area. Within a very short span the college has become a key institution of this rural area. The role of the institution is very vibrant for spreading education in this locality. Previously it was very difficult for girl's students of this vast locality surrounding Bangaljhi Village to take the opportunity of higher education. Particularly in this minority-based area the girls students faced severe problems from their family because of their ignorance. After the establishment of this college this girls students of this area have been benefited by getting the advantage of higher education. The Percentage of girl's students is remarkable in this college for the very reason. Many students of this institution are first generation learner. This may be designated as the most distinctive feature of the college. The following report can help us to established fact: Session: 2023-2024 Total admitted in this year: 2176 (Male: 762, Female: 1414)

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Chapra Bangaljhi Mahavidyalaya aims at imparting quality education and successful implementation of curriculum by utilizing the resources potentiality .Measures are taken by the college to execute the objective of the curricullam planned by the University of Kalyani.The Head of the Department distributes syllabus among the faculty members following the decisions taken in the departmental meetings.Departmental routine and syllabus distribution are published on the notice boards of the respective departments for the convenience of the students. The faculty members enjoy the liberty of choosing any kind of teaching method they prefer. Teachers select different kind of methods like lecture, discussion, project, field work, ICT, presentation etc. Keeping in mind the demand of the topics and subjects. Teachers give concern to make the class room interactive by encouraging students to participate in the class. Teachers from neighbouring college are often invited for delivering lectures on some important topics. Students can access library facility regularly.Faculty members of every Department under the supervision of academic committee monitor the progress of the students and remedial classes are arranged for students who lag behind. Class tests and internal tests, are arranged at regular interval to evaluate academic advancement of the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://cbmahavidyalaya.ac.in/assets/Pdf/Routine/Routine_(2023-24).pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Prior to the beginning of a new academic year the academic committee of the college prepares an annual academic calendar as per the academic schedule of the University of Kalyani. The

committee forwards the blueprint to the Governing Body through the Principal and after the approval of the G.B. the calendar is finalised and published in the college website before the commencement of that academic year. Before commencement of every academic session the routine sub- committee makes a blue print of the master routine for B.A. (Honours/ General) courses including theoretical, practical, tutorial, library classes which ensures coverage of whole curriculum. After a thorough scrutiny by the Principal, final master routine for the session is prepared. Every Head of the Department prepares Departmental routine following the master routine. Alongside the academic activities other extension programmes and co-curricular activities are organized following the academic calendar.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://cbmahavidyalaya.ac.in/assets/Pdf/Academic-Calender/Academic-calender_2023-2024.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

17

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

00

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

NA

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender: The institute gives effort to make gender perspective become critically unveiled to the students to make them sensitized in different gender issues. Specially scheduled departmental seminars and lectures by eminent academicians of various subjects are conducted with the view of increasing gender awareness, exploitation and sensuality. **Environment and sustainability:** The curriculum of the under graduation programme consists of a compulsory paper on environmental studies. Topics on environment and sustainability are imparted by discussion using updated materials through ICT based classes in the department of Geography and Environment together with its impact, exploitation and prevention is discussed in literature classes. **Human Values and professional Ethics:** Human values are kept in the focus while instructing class on different subjects and topics. Human rights, public welfare policies, secularism, National Integrity and unity. In order to build a sense of values and respect for every individual, seminars and lectures are organized based on human rights, anti-ragging campaign, right to information etc. Different departments and NSS unit of the institution are engaged in social awareness programmes. Teachers always give effort to inculcate responsibility, rationality, humanity in the students so that they could be accountable to the society in the future.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

40

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

40

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://cbmahavidyalaya.ac.in/assets/Pdf/Feedback/Stakeholders/Stakeholders%202023-24.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2943

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

377

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

For Slow Learners: Slow learners are provided proper exposure and amenities of tutorial classes ,remedial classes subsequent to their identification by interaction method and continuous evaluation. **For Advanced Learners:** Paper presentation in departmental seminars, assignments, group discussion, quiz and debates are arranged for advanced learners. Study materials are also uploaded in website for them.

File Description	Documents
Link for additional Information	https://cbmahavidyalaya.ac.in/Index.aspx
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2176	8

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution adopts the experimental teaching learning methods which include the followings: Students are provided with topics on relevant issues varying from social to environmental issues to prepare project. Various departments of the institution conduct quantitative and qualitative surveys in

the neighboring areas to provide practical knowledge and awareness of social diversity, problems and needs. Films and audio-visuals are shown so that the students may voice their opinion to be assessed by the teachers. Laboratory works are associated with the lab. based disciplines such as Geography, Physical Education. Quiz, Debates and Extempore are conducted in classrooms as well as in some programmes. Field study which includes pre-field, field-work and post field evaluation and preparation of project report by the students. Some departments arrange excursion so that students can relate their knowledge with nature and real life situations. Besides, teachers always give efforts to their best to make classes interactive so that students feel free to ask their doubts. Teachers also remain available outside the classroom for the students.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://cbmahavidyalaya.ac.in/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution incorporates various innovative and creative teaching learning methods so that the learning experience of the students becomes more comprehensive, sustainable and contributory to the outer world. The following ICT tools are used by the Institute: 1. Projectors: Projectors are available in virtual classroom, seminar room and geography lab. 2. Desktop and Laptops: There is a computer lab and Geography lab. equipped with desktops for students. Besides, there are a number of desktop and laptops which are frequently used by the teachers. 3. Printers: Printers are installed at computer lab and Geography Labs, Principal's cabin, office, IQAC and exam cell of the college. 4. Photocopier machines: a photocopier machine is installed at the central library of the college for students. 5. Multi page scanner: With the multi-feed detection capability, the multi page scanner helps to scan a large number of student related documents within short time. 6. Seminar Rooms: A seminar room (Nadia Kaksha) is equipped with all digital facilities. 7. Virtual Class Room: The faculty use virtual classrooms with LCD projectors, Wi-Fi connectivity, software, PowerPoint presentations developed by teachers to expose the students to advanced knowledge and practical

learning.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.youtube.com/watch?v=gZF7iACx7Jg&t=1781s

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors**

26

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

08

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

4

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

60

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism of Internal Assessment is transparent and robust in terms of frequency and variety. The mechanism developed for the purpose of Internal Examination is as under: The examination sub-committee of the institution maintains the responsibility conducting internal evaluation in due time. After a formal meeting the committee decides the dates of examination and then the decision is circulated to the departments through notice issued by the authority. The departments then perform the duty of preparing questions, invigilation, checking the answer scripts etc.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.cbmahavidyalaya.ac.in/Notice/15513Assignment.jpg

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

We believe that the primary objective of the continuous Internal Evaluation will weaken if we fail to keep the mechanism to deal with examination-related grievances transparent, time-bound and efficient. Hence the college has formed a grievance redressal cell which looks into all examination related grievances. The cell, however, only comes into question if the department fails to redress the grievances of the students. The names of the members of the cell are put up in the notice book so that the cell remains easily accessible. Additionally, the teachers of the department are asked to convey to the students the names of the members and contacts of the cell. The students' council, too, takes an active role in this regard. The students representatives aware the students about the cell and organize the grievances and help the students in approaching the teachers.

File Description	Documents
Any additional information	View File
Link for additional information	http://cbmahavidyalaya.ac.in/Grievance-redressal-cell.aspx

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

After successful completion of the three-year B.A. (Honours) degree program and four year B.A.Honours with Research in each subject, students should be able to achieve the following outcomes: BENGALI CO: Develop ideas on History of Bengali literature and linguistics. Increase conception of Bengali fiction and short story, essay and novel. EDUCATION CO: Education Discuss the meaning, nature, scope, and aims of education. Explain the factors of education and their relationships. ENGLISH CO: Focusing on Indian, American and

European Classical Literature Explores Indian Writing in English. GEOGRAPHY CO: Enhancing knowledge on Earth's Surface Process and Resultant Landforms. Conceptualize land as a productive unit and ecological processes for better understanding the man environment relationship. POLITICAL SCIENCE CO: Develop ideas of political theory, ideologies and thoughts. Understanding of constitutional systems of select countries in the world. PHILOSOPHY CO: Discuss the meaning, nature and scope of Philosophy. Explain the factors of Philosophy and their relationships. HISTORY CO: Understand the Social formation, economic structure and cultural patterns of Ancient India. Develop the Conception of PreModern Europe: the transition period, Renaissance, Reformation Movements, Absolute State, price revolution. SANSKRIT CO: Develop ideas on History of Sanskrit Literature and linguistics. Increase conception of Sanskrit fiction and nonfiction.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://cbmahavidyalaya.ac.in/Pso-co.aspx
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Continuous evaluation: All the departments take class tests, internal test for continuous evaluation.

Tutorials and Assignments: The introduction of tutorials has created the possibility of a more personal and close interaction between the learners and the teachers. **Viva-voce, seminars and extra-curricular activities:** The viva-voce and seminars in all subjects are arranged for measuring attainments of PSOs and COs, enhance the skill of presentation among learners. This is further nurtured by encouraging the students to participate in the quiz, debate competitions, and extempore regularly held in the college.

Project work: Hands-on training and manuscript drafting exercises allow examiners to evaluate the critical thinking abilities of the students.

Level of attainment: All such efforts, therefore, mature into a good academic productivity by the learners of the institution. The college bears evidence of the gradual improvement of the overall output of the students. Hence, it can be inferred that there is a remarkable up rise in the pass percentage of students which serves as an indicator of the extent of attainment of the anticipated outcome. Once passed their final examination, the learners of this college are absorbed in different private and public sectors.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://cbmahavidyalaya.ac.in/Pso-co.aspx

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

141

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://cbmahavidyalaya.ac.in/Result.aspx

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://cbmahavidyalaya.ac.in/assets/Pdf/SSS/SSS_23-24.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	NA

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

09

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

02

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

11

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Different departments and NSS unit of the institution are engaged in extension activities for the benefit of

neighbourhood community such as spreading literacy, awareness on superstitions, awareness of cleanliness, save drinking water and numerous other social problems as an initiative to promote social extension activities. The extension activities that have been carried out during the year includes 12 programs in form of seminars, awareness programs and extension program by different committees of the institution.

File Description	Documents
Paste link for additional information	https://cbmahavidyalaya.ac.in/assets/Pdf/Extension_activities/Extension_activities-2023-24.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

08

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

478

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

16

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

16

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The four storeyed college building has adequate teaching learning resources which have been gradually augmented year wise, in order to meet the needs of the growing number of students. In total 33 classrooms with blackboards, table and student's desks, 2nd and 3rd floors is skillfully allocated to run theoretical and practical classes. In terms of computing equipments, this college has 47 desktops, 02 LCD projectors, 5 printers, two with scanners. Besides that, the power point presentation, demonstration and documentation lectures are provided to the students for their educational upliftment. We are gradually trying to move the students towards soft copy teaching materials by distributing this over email via college Wifi network. Besides the central library, all the departmental libraries have started collecting books for regular use. The central library has a well off stock of Basic and Advanced level and Research oriented text books, each in multiple copies under 'reference' and 'issue' categories to be used by students and faculty members. Finally this college takes pride in having a technology enhanced smart class room allowing audio visual interpretation of the lecture which is often more appealing. This makes far greater impact on the learning abilities of students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cbmahavidyalaya.ac.in/assets/Pdf/Infrastructural_facilities/Infrastructura_l_facilities-2023-24.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution, following its mission and vision, acknowledges the role and significance of sports and cultural activities. For the character building process of the students, the college encourages them to participate in cultural activities with their own initiatives and with the support of the teachers of the college. The college also encourages its students to participate in inter-college, district, state and national level sports meet to foster feelings of co-operation and fraternity. To enhance the interest of students in cultural activities for rearing their tender sentiments, the college has set up an auditorium and an openstage called 'Lalan Mancha'..besides, this large classroom is used to organized impulsive performance and cultural activities to engage students' experiential learning all over the year. The college has a properly decorated yoga class room and many students have practiced yoga very attentively under the supervision of a very skilled teacher of this institution. the students also participate in yoga competitions also.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cbmahavidyalaya.ac.in/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cbmahavidyalaya.ac.in/assets/Pdf/Infrastructural_facilities/Infrastructura_l_facilities-2023-24.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

NA

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is known as the corner stone of any educational intuition from where knowledge is expanded to the students and teachers. Keeping in mind this fact, the central library of Chapra Bangaljhi Mahavidhyalaya has been improved and transformed from a manual library to an automated one. There is also a corner for outside research scholar. Hence it ensures that the library is adequately resourced with text books, reference books etc. Teachers gets facility of reading e-journal from the college library. Installation of Koha is a major initiative for the upgradation of the college library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://chaprabangaljhimahavidyalayalibrary.in/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

NA

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

25

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

..The college has one computer lab in the geography department and a separate newly set up Central comuter lab (Room No.13) . The lab of the geography department is mainly used for practical courses. The college is going to take initiative of digital literacy of the students using the computer lab. There are about 10 computers which run with high speed of internet facilities and the latest multimedia and programming software. The major area of the campus has Wi-Fi facility with high speed internet connection to allow the students to access the internet for all circumstasnces. The college has internet connectivity at the staff room and office. The library has exclusive computers with internet connection to be used by students and teachers to look up the books that are available in the library. HRMS (Human Resource Management System) regarding salary related matters of faculties and staff has been successfully implemented by the college and COSA (computerization of salary account) is used for timely preparation of salary bill and also view to building up a comprehensive data base. The office computer and IQAC room computer networking is done using LAN with Alliance broadband connection

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cbmahavidyalaya.ac.in/

4.3.2 - Number of Computers

47

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

NA

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Sports facility The college has own sport ground with natural grass with a 97×65 sq meter fully surrounded by a protective fencing. **Library:**The central library of the college occupies 2160 sq.ft. and can accommodate around 40 students in the reading room.

LIBRARY: The central library of the college occupies 2160 sq.ft. and can accommodate around 40 students in the reading room.

FEATURES : A digital catalogue. Free Wi-Fi. CCTV surveillance. Fire extinguishers.

LIBRARY STAFF: Hekmat Ali Mondal- Library Assistant (guest)

LIBRARY TIMINGS: Monday to Saturday - 10.00 am to 4.00 pm

CANTEEN:The canteen of the college, provides the staffs and students tiffin, snacks,tea etc. its environment is healthy enough. Its surrounding is always kept clean and neat. Plastic bags are not allowed in the campus. The performance of canteen is monitored in regular basis by the college canteen committee.

Classrooms:The college provides classrooms with adequate sitting arrangements, large black boards , fans , lights etc. A virtual classroom has set upon the ground floor of the college. To adopt the new advance method of teaching, the institution has organized a workshop on ICT based classes which encourages the faculty members of the institution.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cbmahavidyalaya.ac.in/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1601

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	https://cbmahavidyalaya.ac.in/Annual-programmes.aspx
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

80

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

80

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

02

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

8

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution has an active Students' Council (Students' Union) since its inception. The Students' Council is a body of students duly elected from amongst the students of the college. The Students' Council plays an active role in the academic, administrative, sports and cultural activities of the institution. The Students' Council remains active throughout the academic year. It organizes various cultural and sports activities. It organizes several cultural activities like, Fresher's Welcome, an annual cultural fest, inter-department quiz, debate etc. The Students' Council organizes various sporting activities, like Annual Sports meet of the College every year. Besides, the Students Council organizes various activities to promote social responsibilities of the students by organizing an annual Blood Donation Camp, extension activities in the neighboring communities etc, which are coordinated NSS unit of the college. The Students' Council with the help of IQAC cell of the college also organizes several seminars throughout the year. There are representation of students on academic & administrative bodies/ committee of the institution. The student's representative participates in the discussions and decisions of the Governing Body and conveys the opinion of the students. Students' Council has its own sub-committee-cultural, magazine & literary, students' welfare, sports & games, common room .

File Description	Documents
Paste link for additional information	https://cbmahavidyalaya.ac.in/Kanyashree-club.aspx
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1 sports and 2 cultural events

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of Chapra Bangaljhi Mahavidyalaya is known as "Chapra Bangaljhi Mahavidyalaya Alumni Association". The permanent office of the Association is at the campus of Chapra Bangaljhi Mahavidyalaya, Bangaljhi, Nadia-741123. The Alumni Association of Chapra Bangaljhi Mahavidyalaya was formed with the view of creating an association that would bridge up the gap between the institution and the alumni's who have been an integral part of the institution during the entire time of its development phase..The Alumni Association of the college was registered on 17th October 2019. At present the association is in non-functional state due to non-registration.

File Description	Documents
Paste link for additional information	https://cbmahavidyalaya.ac.in/Alumni-association-committee.aspx
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of Chapra Bangaljhi Mahavidyalaya is to provide value based education to develop a sense of responsibility, patriotism, social and environmental awareness amongst students.

The mission of the institution is to provide the quality education to students and make the students aware of social and moral responsibilities.

The governance of the college is reflective of and in tune with the above mentioned vision and mission. The institution follows the principles of participative governance and transparency during the decision making process. The members recommended by Teachers' Council are approved by the Governing Body and also ensures active participation in decision making process . General Secretary of Students Union participates as the students representative in Governing Body. Full Time teachers, State Aided College Teacher , Non-Teaching staff are the members of different committees and sub-committees ensures active participation to help the Principal in decision making . Meetings are conducted by the Principal with faculties and non-teaching staff for better governance of the college. The governance of the college is enriched by broader perspectives of academia, society, and community through external members.

The college authority stresses strict adherence to service rules and regulation and conduct but with humanitarian flexibility. Regular audits are held for maintaining fund transparency of the college. Healthy environment among administration exist through cooperation aiming to focus on mission and vision of the college.

File Description	Documents
Paste link for additional information	https://cbmahavidyalaya.ac.in/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college follows the process of decentralized administration by assigning different college services and activities to all persons related and concerned with the college depending upon their executive skills. The institution emphasizes the inclusion of all the employees working at different level to get some share in the authority. The College follows the policy of decentralization. The Governing Body delegates all the academic and non-academic decisions based on policy to the college Committee headed by the President of Governing body and Principal. The college Committee formulates common working procedures and entrusts the implementation through departments. The departmental head manages the day to day activities of the department and keeps a track of co-curricular and extracurricular activities in the College. Other units of the college like sports, arts, library etc. have operational autonomy under the guidance of the various committees and students are involved from various departments in the decision taking process.

File Description	Documents
Paste link for additional information	https://cbmahavidyalaya.ac.in/Committee.aspx
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has been using ICT for teaching learning purposes . The college has developed two smart classrooms with ICT devices for betterment of teaching learning process.The college has been quick to adopt to online teaching during the pandemic and subsequent lockdown. The college has upgraded with a new computer lab with 30 computers to support teaching learning and digital literacy. The institution had installed an automated sanitary napkin vending machine to raise awareness and ensure menstrual health and hygiene of women and adolescence girls by ensuring availability of quality sanitary napkins. In this session an automated sanitary napkins incinerator machine has been installed in the girls common room for destroying used sanitary napkins.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://cbmahavidyalaya.ac.in/assets/Pdf/Other-document/6.2.1%20-%20Strategic%20Goals.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body is the highest authority of the college. The President chairs all the Governing body.The Principal is one of the signatory official in cheques along with other signatories from the Governing Body. The Governing Body holds meeting time to time to resolve various issues. The Principal is the Head of Office, and is in overall charge of the College. He conducts the college with the help of different commitees and sub commitees.

The college administration has formed various commitees and sub commitees for better governance. The Principal adminstrates the college as per the pollicies formulated by the Governing Body and also keenly takes advices from various bodies,cells, Teachers Council, students Union,Commitees and sub commitees. The office is supervised by the Head Clerk and Head of the Department monitors departmental activities and arrange departmental meetings time to time.

File Description	Documents
Paste link for additional information	https://cbmahavidyalaya.ac.in/assets/Pdf/Other-document/6.2.2%20-%20policy%20administrative.pdf
Link to Organogram of the Institution webpage	https://cbmahavidyalaya.ac.in/assets/Pdf/Other-document/6.2.2.%20-%20Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college undertakes various welfare measures for both the teaching and non-teaching staff. All the statutory leaves are granted to the faculty members and on duty leaves are given to the teachers for attending orientation programme, refresher course, attending university for checking answer sheets. Female employees are allowed to take maternity leaves, child care leaves. "Swasthyasathi"-a govt. health scheme was announced in cabinet no. - 2625 dated 17th February, 2016 and finance department notification no. - 1104-F (P) dated 25th February 2016 for the ad-hoc teachers and the non-teaching staff of the college. According to this order Chapra Bangaljhi Mahavidyalaya has taken the effective welfare measure for part time teachers

and nonteaching staff .Regular full time teachers get benefits of West Bengal Health Scheme for grant-in-aid colleges and University Teachers, 2017. Institution has a distinctive policy regarding welfare of the employees.

File Description	Documents
Paste link for additional information	https://cbmahavidyalaya.ac.in/assets/Pdf/Other-document/6.3.1%20-%20welfare%20measures.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

01

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

01

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Chapra Bangaljhi Mahavidyalaya is a Government Aided college under Kalyani University. The institution takes pride for democratic administration procedure and students friendly

atmosphere in the campus. It gives preference to students-centric learning that is maintained by regular appraisal and evaluation of the teachers, non-teaching staffs. Each employee of the institution keeps records of the performance in an individual self-appraisal book. The appraisal book is well designed for keeping records of the daily assignments, leave statements of the employees. The book encourages employees to improve their abilities and responsibilities. The Principal inspects the record books after every 15 days and takes necessary steps if any assigned works remains undone. Keeping daily records of assignments of the employees in a separate appraisal book is a formal process that helps the higher authority of the institution assessing the improvements of the performance of the staffs. The regular process of evaluation and appraisal system enhances the work ambience and creates healthy communication between the Principal and employees.

File Description	Documents
Paste link for additional information	https://cbmahavidyalaya.ac.in/assets/Pdf/Code%20of%20Conduct.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts external financial audits regularly. Annual audit is conducted with the help of an external officer for every financial year, with an objective to maintain a record and keep a check on the use of college monetary funds. 2019-2020 audit conducted by Mookerjhe Banerjee & Co. ,Chartered Accountantsincludes the audited financial statement of the college which comprises of Balanced sheet as at 31st March 2020, the Income and expenditure Account and Receipts and Payment Accounts for the year ended on the date. Fixed assets like land, building, furniture's were also audited for the given financial year. The auditor have obtained sufficient and appropriate basis provided by the college as per the given norms and standards. The financial audit for the session 2020-21, 2021-22, 2022-23 and 2023-24 is yet to be done.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution follows a transparent way of utilizing financial resources. There are some sub-committees such as Tender Committee, Purchase Committee, Campus Maintaining Committee, and Finance committee to monitor the incoming and outgoing financial resources. Bursar performs the Authority of disburse financial resources after the Principal. The Bursar, the Finance Committee The Tender and Purchase Committee decide utilization of financial resources for any purchase and their recommendation is chanelized to the Governing Body and approved thereafter. the Purchase Committee is in the charge of monitoring all construction related works. Utilization of financial resources is done in a most transparent and decentralised way through annual external audit.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The vision of the institution is to impart, promote and spread holistic education among students. IQAC also undertakes some quality initiatives for the betterment of college neighbouring areas. One of such initiatives is the installation of Weather Station. The surrounding of the college amidst of the agricultural field has always been an advantage for the college to support the locals in some or other way. Hence the IQAC cell of the college had also to plan to set up a Weather Station in the academic year 2017-2018. Basic required instruments for the said purpose have been installed and elements related to weather phenomenon basically temperature and rainfall are recorded by the institution in order to promote weather updates to local farmers as an initiative to support them. The IQAC cell further plans to upgrade the weather station. One of the important cells of the institution is the Gender Sensitization Cell that plays an active role maintaining safe environment for female students and employees in the campus and a sense of gender parity. Gender Sensitization Cell and the Department of Political Science in collaboration with IQAC celebrates Women's Day on 8th March in every year. A significant activity of the programme is arranging seminar on gender issues to make the students aware of the gender justice and gender equality. Such programmes initiated by IQAC are interlinked with women empowerment and thereby attempt to fulfill the mission of the institution regarding gender sensitised environment.

File Description	Documents
Paste link for additional information	https://cbmahavidyalaya.ac.in/About-igac.aspx
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC monitors the teaching learning process regularly through their organizing committee like Academic committee, examination committee.. All the Head of the departments are the members of these committees. IQAC conducts meeting at regular interval to check the learning process, structures & methodologies of operations and learning outcomes. These annual meetings are intended to check the overall result analysis and to check the planned goals and achievements of IQAC. The institution reviews Students academic progress through several methods at periodic intervals. Examples of such methods are class test, internal test, surprise test ,before centering up the students for University Examination. After evaluating the answer scripts of the internal test conducted by the respective departments, in few special cases, a remedial class and tutorial classes are arranged for the slow learners .To review its teaching-learning process, structures and methodologies of operation and learning outcomes the institution begins to analyze feedback from parents and students in every academic year. In response to such analysis ICT based method of teaching is being emphasized. Class Teachers, Class Representatives, HODs and Staff meetings are conducted periodically to review teaching and learning process. Academic Council meetings are also conducted specific time interval to review teaching and learning process.

File Description	Documents
Paste link for additional information	https://cbmahavidyalaya.ac.in/About-iqac.aspx
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification,

A. All of the above

NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://cbmahavidyalaya.ac.in/assets/Pdf/Other-document/6.5.1%20IOAC%20-%20Annual%20Report%20(23-24).pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. **Safety and Security:** The institution is particularly sensitive about the safety and security of female students and staffs. The college building and its surrounding area are under the continuous surveillance of the authority through CC-cameras placed at different strategic positions. The Institution has a Committee against Sexual Harassment against Women which rigorously develops the ICC every year which includes members from teaching and non-teaching staff, students and reputed external members with expertise in medical science and legal issues who supervise its activity on a regular basis. Seminars are organized to develop consciousness relating to gender equity, sexual harassment, and measures against it and to encourage all in the campus to stand and report against any such act of harassment. Sanitary Napkin Vending machines have been placed and Electric Waste- burners are present in the Ladies Wash-Rooms to ensure hygiene and safety .

2. **Counselling:** The Institution is committed to providing effective counseling by teachers as well as by external experts like Specialist psychological Counselors from reputed NGOs, Medical practitioners etc. when necessary to female students. The institution forms a Students' Counselling Sub Committee for this purpose. 3. **Common room:** There are separate & well-

equipped common rooms and wash rooms for male and female students and staff.

3. Common room: There are separate & well-equipped common rooms and wash rooms for male and female students and staff.

File Description	Documents
Annual gender sensitization action plan	https://cbmahavidyalaya.ac.in/assets/Pdf/Polices/Anti%20Sexual%20Policy.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	a, b, c

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste means any garbage, refuse, sludge from a waste watertreatment plant, water supply treatment plant, or air pollutioncontrol facility and other discarded materials including solid,liquid, semi-solid. Our institution try to manage slid waste andliquid waste as per following manner.

Solid waste: Chapra Bangaljhi Mahavidyalaya has an established protocol for managingthe disposal of solid waste in waste. Three separately color coded bins with proper labeling havebeen supplied to the laboratories and other parts of the college

campus. No infectious or hospital-borne waste/biohazards is generated in our institution. The college has done adequate campaigning through banners and awareness manual for all. The college has installed incinerators in ladies toilet to provide a healthy waste disposal environment and has made students aware to use the same.

Liquid waste: Liquid waste is disposed of through the proper sewage drainage system of the college campus environment and health friendly manner. The solid waste is divided into three groups namely Biodegradable waste, Nonbiodegradable waste, and Biohazards/Toxic.

E-waste management : Institution has taken initiative for managing E-waste produced by the college effectively in collaboration with Hulla dek company. This waste managing company annually collects all e-waste deposited in a distinct place in the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://cbmahavidyalaya.ac.in/assets/Pdf/MOU/MOU%20with%20Hulladek%20Recycling%20Private%20Limited.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts	C. Any 2 of the above

Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our Institute, with its aim towards developing students into responsible, accountable citizens encourages and organizes activities that foster greater values of life, such as, love, integrity, solidarity, fraternity, and patriotism within their personalities. Celebrations of National festivals are organized regularly by the Institute with such a solemnity that auspiciousness of the festivals in the lives of people of the nation remains alive in the minds of the participants and gets reflected in their lives. We celebrate our Independence Day and The Republic Day of India with sincere respect. Our students march past the national flag and offer salutation to the Nation. A cultural programme is organized by the teachers, staffs, and students in which the memory of Indian Freedom Struggle is evoked through talk's cultural performances and all present in the programme take a pledge to carry on the responsibility of keeping our tricolored flag flying high forever. On Teachers' Day A special programme is arranged by the students of our Institution as a tribute to the teachers. Students and teachers offer their respect and honor in front of the photograph of Dr.Radhakrishnan, with various cultural performances and speeches from students expressing their respect, honor and gratefulness to the teachers. We also

celebrate the Birthday anniversary of Rabindranath Tagore and poet Nazrul Islam. Hence, we celebrate "Matri Bhasa Dibosh" every year on 21st February. Students, Teachers, and Staffs participate whole-heartedly in the cultural programme.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Built on the vision that education serves as a keystone in improving society and building better futures for all, we commit to our core values of: Excellence: We strive for excellence in all our academic pursuits. We are committed to innovation in our teaching, research, and outreach to our communities. We commit to continuous self-improvement to achieve excellence in all our endeavors. Ethics and Dignity: We are committed to the highest standards of honesty, fairness, respect, and professional and scholarly ethics. We value the dignity and worth of all people. We expect all of our conduct to be based on integrity, mutual respect, and civility, and that conduct is driven by the highest ethical standards. Diversity: We embrace all aspects of human diversity and value its necessity to ensure a vibrant learning community. We are committed to providing a college community that is supportive, safe, and welcoming. We are committed to ensuring intercultural and international diversity in our curriculum and our people. Student Focus: We are committed to fostering the professional and personal growth of all students and our fellow colleagues by promoting lifelong learning and leadership development. These interests are the primary focus of college decisions and activities. All the teachers are expected to know and follow the outline code of conduct for their profession which includes 1. Professional accountability 2. Commitment to Colleagues 3. Commitment to students and community.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our Institute, with its aim towards developing students into responsible, accountable citizens encourages and organizes activities that foster greater values of life, such as, love, integrity, solidarity, fraternity, and patriotism within their personalities. Celebrations of National festivals are organized regularly by the Institute with such a solemnity that auspiciousness of the festivals in the lives of people of the nation remains alive in the minds of the participants and gets reflected in their lives. Independence Day is celebrated each

year with sincere respect. The national flag is hoisted by the head of the institution with great honor. Our students march past the national flag and offer salutation to the Nation. A cultural programme is organized by the teachers, staffs, and students in which the memory of Indian Freedom Struggle is evoked through talk's cultural performances and all present in the programme take a pledge to carry on the responsibility of keeping our tri-colored flag flying high forever. The Republic Day of India is celebrated in the college with earnest sincerity. The celebration starts with the formal hoisting of the National flag by the head of the Institution along with march-past performance by the students. A short but somber cultural programme along with valuable speeches of teachers, staffs, and students are organized on the campus.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice-I Observation of Students' Week (1st Week of every NewYear)

The aim of the program is to orient and engage new students into different academic, cultural, sports and other co-curricular activities. It also aims at motivating the students to excel them in the academic fields. The college organizes different types of programs on the occasion of Students' Week, which includes quiz, drawing poster making, creative writing and various cultural and sports activities. The college also felicitate the students for the academic achievement.

Practice: II Herbal plantation

Every herbal plant have its own specific use for the production of specific drugs from specific herb. To promote widespread

interest in shifting synthetic to natural way of remedy in health issues the IQAC of our college had a plan to make a Herbal Plantation in the college campus. Some trees of medical values were planted in clay tubs and a mini garden was made with those tubs. Teachers sometimes visit the garden with students and make them acquainted with the values and importance of medical plants. People from the locality get benefitted by using these herbal plants when they require. The IQAC has intentions to enlarge the garden in future.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

This college is established in the 2001 and situated in a minority based area. Within a very short span the college has become a key institution of this rural area. The role of the institution is very vibrant for spreading education in this locality. Previously it was very difficult for girl's students of this vast locality surrounding Bangaljhi Village to take the opportunity of higher education. Particularly in this minority-based area the girls students faced severe problems from their family because of their ignorance. After the establishment of this college this girls students of this area have been benefited by getting the advantage of higher education. The Percentage of girl's students is remarkable in this college for the very reason. Many students of this institution are first generation learner. This may be designated as the most distinctive feature of the college. The following report can help us to established fact: Session: 2023-2024 Total admitted in this year: 2176 (Male: 762, Female: 1414)

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Taking initiatives for

- 1. Opening science stream**
- 2. Solar Energy and rain water harvesting**
- 3. Water and waste managements**
- 4. Quality audits on environment and energy**
- 5. Add-On courses**